

JOB OPENING

Accounting Manager / Controller

Inpria Corporation, a venture-backed electronic materials startup in Corvallis, Oregon has an immediate opening for an experienced Accounting Manager / Controller. As a growing startup, we are seeking a self-starter who truly enjoys and thrives in a dynamic and diverse position. This position is based at our headquarters in Corvallis, Oregon. For the perfect candidate this could start as either a part-time (~25-30 hours/week) or full-time (40 hours/week) position. In all cases, however, we expect this will be a full-time position in 2H'17.

Responsibilities

- Manage overall accounting system for the company, including budget detail
 - Bookkeeping and accounts payable;
 - Accounts receivable;
 - Cash management and flow projections,
 - Inventory and depreciation rates of all capital assets;
- Regular financial reports and budgets
 - Assist with preparation and management of corporate budget;
 - Assist with preparation of monthly P&L, cash flow and balance sheet reports;
 - Support formal audit by outside CPA firm;
- Manage payroll, benefits and insurance for the company
- Other
 - Oversee basic facilities and office management;
 - Manage new hire on-boarding paperwork and ensure all necessary filings are completed in a timely fashion;

Requirements

- BA/BS in Accounting preferred
- 5+ years accounting experience (ideally in a manufacturing environment)
- CPA preferred, but ok if not active

- Proficient in Quickbooks and Excel
- Familiarity with payroll / vacation accruals. Employee benefits experience preferred.
- Bonus points for experience implementing new Accounting and/or ERP systems.

Compensation and Benefits

Inpria offers competitive compensation and an excellent benefits package that includes stock options, health insurance, paid vacation, and a company-sponsored 401k plan.

About Inpria

Inpria Corporation is a pioneer in high-performance inorganic thin-films for nanoscale patterning. Inpria's patented photo-condensed molecular oxides offer customers the unique ability to deposit – directly from solution – atomically smooth, intrinsically dense, and directly photopatternable metal oxide films thereby enabling advanced performance with simplified processing. Working together with a global network of partners, Inpria is creating a new class of electronic materials to support future patterning needs across the worldwide semiconductor industry.

Contact

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To apply for this position please include a cover letter with your resume.